PARKERS PRAIRIE CITY COUNCIL
REGULAR MEETING
MONDAY, JUNE 15, 2026 7:00 pm

MEETING MINUTES

Council Members in Attendance: Mayor Kevin Birkholz, Council Members Linda Martinson Bates, Cody Mathues, Glenn Cornish, and Tony Woodworth.

Others in Attendance: City Administrator Beth Wussow, Police Chief Joey Rud, Public Works/Maintenance Superintendent Nathan McBrady, Fire Chief Carl Larson, Maintenance Worker Josh Wilde (via interactive technology), West Central Initiative Energy and Adaption Planner Griffin Peck, Wolf Track Solar Representatives Dane Larson and Simon Eddy, and a representative of the Parkers Prairie Independent (via interactive technology).

7:00 pm Pledge of Allegiance and Call to Order.

Meeting Agenda. ***Motion was made by Cornish*** to approve the meeting agenda. The motion was seconded by Bates and carried unanimously.

Consent Agenda.

- Meeting Minutes from May 18, 2026, at 7:00 pm (regular meeting)
- Resolution # 2026-12 Approving Donations to the City
- City Council/Fire Chief Pay January-June 2026
- Fall Festival Liquor Permit Requests:

  Parkers Last Stop: To serve a variety of mixed alcoholic beverages and beer in 12-oz plastic cups/cans. The bull ride event and dance in Industrial Park. Date: August 7, 2026, 4:00 pm to 12:00 am.

  ***Legion Post #219 / The Dog House*:** To serve tap beer in cups. City Park. Dates: August 8, 2026, 10:00 am to 1:00 am and August 9, 2026, 10:00 am to 10:00 pm.

  Thousand Lakes Brewing Company: To serve a variety of beer and alcoholic seltzers in 16-oz plastic cups. City Park. Dates: August 7, 2026, 10:00 am to 1:00 am and August 8, 2026, 10:00 am to 10:00 pm.

Motion was made by Bates, and seconded by Woodworth, to approve the consent agenda. The motion carried unanimously.

Griffin Peck and Wolf Track Solar: Solar Energy at the Adley Event Center. Peck presented information about the energy analysis and anticipated cost savings of a solar energy system at the Adley Event Center. The West Central Initiatives Loan Program will be the same as the one utilized for the City Hall solar project. Council inquired about the installation process, specifically how the solar panels are to be attached to the roof. Representatives from Wolf Track solar stated that the Adley installation would not involve any puncture of the existing roof; the solar array will sit on skids on top of the roof.

- **Resolution #2026-13** - Seeking solar project financing from West Central Initiative. ***Motion was made by Bates***, and seconded by Cornish, to approve Resolution #2026-13. The motion carried unanimously.
- **Resolution #2026-14** – Accepting solar proposal from Wolf Track Solar. ***Motion was made by Cornish***, and seconded by Woodworth, to approve Resolution #2026-14. The motion carried unanimously.

Public Works. Public Works/Maintenance Superintendent Nathan McBrady discussed the challenges the teams faced following the previous week's storm. Numerous power outages, in addition to two failing generators, much city-wide damage to trees resulting in street blockages, and the payloader's lights not working, all made a difficult situation much worse. The City has been putting funds aside for a new payloader, and the time has come to replace the City's current one before winter. Wussow stated she has already been working with a Bobcat dealer to obtain additional funding options and will also contact the Minnesota Pollution Control Agency to inquire about additional grants to assist with the purchase of a permanent generator at the main lift station by Lake Adley. The cement pad, which will be used for a permanent generator, will be poured in July.

Police Department. Chief Rud praised the way the City's teams worked together during and following the storm, but emphasized that, while no one wants to see an increase in taxes, it is vital that the teams have the proper equipment necessary to perform their duties in responding to emergency situations. Rud also informed the Council that

administrative citations have been given to homeowners who have received multiple reminders about junk cars and unkept properties, and that the City has seen good results.

City Administration. Wussow placed updates in the Council agenda packet on the following items (no action needed):

- **Active Transportation Plan (MNDOT Planning Grant).** The Planning Committee meets regularly, and the Walk and Bike Audit will take place on June 24th, and an Active Transportation Action Summit on June 25th.

- **Energy & Resilience Plan (WCI Grant).** In May, West Central Initiative conducted the Parkers Prairie Energy & Resilience Survey with residents, employers, and employees in our community. Many responses included mentioning the community's need for a café/restaurant, a hardware store, "more things for kids/families to do for recreation" and "adding more full-time police officers."

- **City Hall Solar Project.** Installers were on site June 8th to deliver equipment. On-site work is expected to begin with battery installation in the week of June 15th and continue until the installation is complete.

- **Soo Street Solar Streetlight Installation.** Due to unexpected complications with equipment, the installation (expected June 1st) was delayed. Installation is now expected before the end of June. GenPro Solar coordinates between the electrician and Otter Tail Power Company. The City paid $ 22,099 on March 6th (half of the project total including install). The remaining $ 22,050.67 will be paid upon completion of installation.

- **North Lake Adley "Picnic Area" Project.** All supplies are on-hand – fire ring, picnic tables and benches, plaque, firewood rack. The next step is the installation of concrete to finish the project. Installation is expected to take place in early July. The Parkers Prairie Sportsmen's club generously donated $10,000 on May 18th to cover the entire cost of the project.

- **Emergency Siren.** Installation is expected to begin June 16th. The City paid $ 33,575.20 on May 19th for the equipment. Installation will be $ 9,440.00 to bring the total to the quoted amount of $ 43,015.20. Once the final invoice is received and paid, a request for reimburse request will be made for $ 20,000 from the Hazard Mitigation Project Assistance Program Grant, which was approved in March.

- **Housing Construction.** Many people have inquired about the new housing and have expressed interest in relocating to them. For the apartment complex by Lake Adley, the acquisition of the Carlson property took longer than expected, pushing the schedule back some. Joe Hammers is still finalizing the site plans and is now targeting the construction to begin next spring. The buildings currently on the two parcels will soon be demolished. Regarding the duplex housing development in Whispering Pines, the last word from Cody Nelson was that phase one is still planned to begin with footings poured this fall and construction to continue through the winter.

Disbursements.

Payments in May 2026 = Total monthly disbursements $ 99,389.29

- ACH Payments # 3295e through # 3303e (General Checking Account)
- Written Checks # 38762 through # 38815 (General Checking Account)
- Voided Check #37894 for $1,025 (October 2024) to Pat Steidl for mowing. (Check lost, then found, but not cashed in time. We received the old check to void, and reissued with check #38813.

Payments in June 2026

- Written Checks # 38816 through # 38852 (General Checking Account)

Motion was made by Bates, and seconded by Cornish, to approve the disbursements. The motion carried unanimously.

Adjourn. ***Motion was made by Mathues*** to adjourn the meeting. The motion was seconded by Woodworth and carried unanimously. The meeting adjourned at 8:02 pm.

Respectfully Submitted,

Beth Wussow

Attest:

Kevin Birkholz